

# Trespass Policy

**Category:** Operations

**Approval:** PVP

**Responsibility:** Director, Risk Management

**Date:** June 14, 2021

## Definitions:

Trespass is defined as:

- a. Entry onto the lands or structures owned or leased by Trent University without the express permission of the authorized agent of the university responsible for that land or structure; and/or
- b. Engaging in an activity on Trent owned or leased land or structures that contravenes university policies or regulations, or federal, provincial or municipal legislation.

## Purpose/Reason for Policy:

The purpose of this policy is to protect the safety and rights of all persons on Trent owned or leased property.

## Scope of this Policy:

This policy applies to all persons, animals, vehicles, aircraft and watercraft on Trent owned or leased property.

## Policy Statement:

Persons trespassing on Trent land or structures may be asked to leave the premises by the responsible Trent authority. If the individual does not comply, Campus Security may issue a Trespass to Property notice and request that Police enforce the notice.

Trespass notices may be issued to prohibit a person from entering Trent property or to prohibit a person from bringing an animal, vehicle, aircraft or watercraft onto Trent property. Trespass notices may prohibit entry to all Trent property, to a specific campus or to only a specific building or area. Trespass notices may be permanent or for a specific time period.

Once a trespass notice has been issued, Campus Security will immediately inform Human Resources or Student Affairs if an employee or student is trespassed so that interim safety measures may be put in place to allow the employee or student to attend work or classes, normally within 96 hours. The Threat Assessment Team will be convened if necessary. If the threat posed by the employee or student entering onto Trent property cannot be effectively mitigated by interim measures, the responsible Vice-President may authorize a trespass period that impacts work or classes.

## Contact Officer:

Job Title: Director, Risk Management

Date for Next Review:

February 2025

**Related Legislation, Policies, Procedures & Guidelines**

- a) Trespass to Property Act R.S.O. 1990, c. T.21
- b) Student Charter of Rights and Responsibilities
- c) TUFA, OPSEU and CUPE 1 and 2 Collective Agreements
- d) Progressive Discipline Policy
- e) Workplace Violence and Harassment Policy
- f) Sexual Violence Prevention and Response Policy
- g) Trent Parking Regulations

**Policies Superseded by This Policy:**

- a) Nil